

SENIOR INTERIOR DESIGNER | TEAM LEADER

Role Overview

Baumschlager Eberle Hanoi, Vietnam is seeking a full-time well-rounded Senior Interior Designer – Team Leader with strong management and design skills (**min. 03 years of hospitality design experience** is required and is endorsed by hospitality brands) who can lead projects and manage a design team. This position will report to Studio Manager.

Responsibilities

- Lead and manage Interior Design team and implement directives from Studio Manager in providing services per scope, budget, and schedule.
- Design, develop, and document concepts for interiors and space planning.
- Sketch preliminary designs and produce visualizations from 3D models that reflect the proposed floor plans, RCPs, elevations, and FF&E.
- Create design presentations, mood boards, and material boards/binders to help convey look and feel of design concepts to clients.
- Supervise, develop, and mentor interior designers to promote a culture of design excellence and creativity.
- Prepare design specifications and coordinate with Studio Manager and technical team to ensure project completion in compliance with design intent and technical accuracy.
- Acquire and integrate necessary inputs from Clients, Business Development team, and Production team to ensure alignment with project scope and objectives.
- Interface with clients and deliver design presentations to them.

Requirements

- **08+ years of experience in interior design, at least 03 years in hospitality**
- Experience in commercial interior design or architecture is a strong advantage.
- Prior experience in international project.
- Bachelor's degree in Interior Design or Master's degree in Interior Design.
- Minimum 01 recommendation letter from a hospitality brand (eg. Accor, Marriott International, InterContinental Hotels Group, Four Seasons Hotels & Resorts).
- Must be fluent written and spoken English and professionally work in English.
- Be able to quickly learn and integrate into Vietnamese culture and the workflow of the company. Willingness to continuously learn and stay updated on regulations, especially Vietnam building and fire codes.
- Knowledgeable in materials, finishes, millwork design, FF&E, and OS&E.
- Strong experience in spec writing.
- Outstanding communication and presentation skills.
- Experience with all project phases, including built work; must have experience reviewing RFIs, shop drawings, submittals, field reports, punch list, resolving Construction Administration issues.
- Expertise in AutoCAD and Adobe Creative Cloud; knowledge of 3D modeling and rendering software are preferred but not required.
- Strong organizational and time management skills, as well as the ability to meet fast-paced and changing deadlines.
- Highly motivated self-starter with an attention to detail.
- Enthusiasm for working on multi-disciplinary and highly collaborative teams.

Benefits

This position offers biannual performance reviews and medical insurance.

CONTACT

Please send your CV & Portfolio to:
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